



**Niverville Heritage Centre - Board of Directors  
Facts Sheet  
Updated - June 2022**

1. Volunteer position with no remuneration
2. Board members serve on three boards
  - a) Niverville Heritage Holdings Inc., is a not for profit, community owned corporation. Considered the Parent company responsible for development and operations of the Niverville Heritage Centre. Non-union environment with approximately 90 team members. Niverville Heritage Holdings Inc. has a trust relationship with the Town of Niverville that when all debts are retired all assets would be turned over to the Town for \$1.00
  - b) Niverville Heritage PCH Inc., is a not for profit corporation whose sole member is Niverville Heritage Holdings Inc. Operates an 80 resident personal care home comprised of 60 residents in personal care and 20 residents in a special care environment. Union environment with approximately 140 team members.
  - c) Heritage Life Retirement Living Inc., is a not for profit corporation whose sole member is Niverville Heritage Holdings Inc. HLRLI is the corporation responsible for the development and operation of the life lease residence. Occupancy date was March/April 2017.
3. The 3 boards oversee the following entities of the Niverville Heritage Centre Campus
  - a) Independent living residence (Heritage Life Retirement Living – Life Lease)
  - b) Assisted Living residence (Niverville Credit Union Manor)
  - c) Supportive Housing residence (Niverville Credit Union Manor)
  - d) Personal Care Home (Heritage Life Personal Care Home)
  - e) Event Centre
  - f) Restaurant (Hespeler’s Cookhouse & Tavern)
  - g) Commercial property venture that consists of tenants in;
    - Daycare
    - Doctor’s office
    - Dentist office
    - Primary Health Care Centre
    - Pharmacy
    - Hair salon



- Disaster recovery – business continuum server back-up site.
  - Sante Ouverte – OPEN HEALTH – Niverville
  - Sante Sud – Southern Health Niverville Offices
  - Niverville Heritage Centre Administration Offices – our Administrative hub for providing support to all aspects of the campus.
- h) Future development
- Other social enterprise business development opportunities
4. Oversee and provide professional development for the Executive Team. The Executive Team is comprised of the Chief Executive Officer, the Chief Officer of Finance and HR, the Chief Officer for Hospitality & Support Services and the CH Director of Care. These individuals collectively represent the campus.
5. The Board operates under a macro governance system whereby the Board does not get into the day to day operations of the Corporation(s). This is left to the Chief Executive Officer and the executives under the CEO's leadership. The Board also has a number of Board specific policies that are reviewed at least every 24 months.
6. Meetings are held bi-monthly and as required and include all three corporations meetings held one after another. Typically meetings last about 4 – 6 hours and are currently held from 9:00am to 3:00pm.
7. NHHI & PCH financial statements are audited on an annual basis. Life Lease are reviewed annually.
8. Board members are integral for:
- a) Governance to ensure sustainability
  - b) Oversight and direction to the Chief Executive Officer.
  - c) Community contact
  - d) Assisting with Fundraising Events like our annual Gala
  - e) Fiduciary Responsibility to Town of Niverville

**NIVERVILLE HERITAGE HOLDINGS INC.**

**DIRECTOR CANDIDATE PROFILE APPLICATION**

Please answer the following questions in the space provided or on the reverse side of this document.

Once complete, please place in a sealed envelope and return to

- In Person: Niverville Physiotherapy – 61 Main Street Niverville
- Mail to: Niverville Heritage Centre Admin R205 – 101 2nd Ave South
- Email to: [wes@heritagecentre.ca](mailto:wes@heritagecentre.ca)

NAME and ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

CONTACT PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

1. Why are you interested in becoming a director?

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\_\_\_\_\_  
\_\_\_\_\_

2. What do you know about the Niverville Heritage Centre Campus and its affiliates? Have you had any dealing with NHCC or its affiliates and what was your experience?

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3. What is your philosophy with respect to caring for seniors **and the role senior's play and should have in society?**

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4. Describe your employment and education history and any other special skill sets that would qualify you for this role.

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5. Describe some of your life skills and **volunteer** experience that would help in your role as a Board Member.

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6. Are there any additional comments you would like to make?

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Signed: \_\_\_\_\_ Date: \_\_\_\_\_